



MEETING MINUTES

Meeting title	Bowral Bowling Club Bowls Club Committee Meeting
Date	12/02/2022
Time	10:00
Venue	BBC
Minutes	BC

Attendees

Name	Initials	Name	Initials
Bob Crowley	BC	Glenn Giese	GG
Chris Forester	CF	Terry Norwood	TN
Carl Spilker	CS		

Mens Committee

President	Bob Crowley
Vice Presidents	Glenn Giese Carl Spilker
Match Committee	Chris Forrester Terry Norwood

Agenda:

1. Actions arising from previous minutes
 - a. Activities Coordinator position
 - b. Bowls Calendar
 - c. GG to train CF and TN in social bowls operations
 - d. Report back on BOQ sponsorship situation
 - e. Operations Manual
2. Schedule next meeting
3. Any other business

Actions from previous meetings:

Item	Action	Who	When	Status
Action22010401	Find out what the Club Ltd's plans are for the Activities Coordinator role	BC	31/01/2022	Open
Action22010402	Start work on Bowls Calendar	CS	05/02/2022	Open
Action22010403	Train CF and TN in social bowls operations	GG	05/02/2022	Open
Action22010404	Report back on BOQ sponsorship situation	BC	24/01/2022	Open
Action22010405	Manage the creation of an Operations Manual with input from GG, CS and others as appropriate	BC	05/03/2022	Open

Discussion Items

Item	Discussion
1	<p>Actions arising from previous minutes</p> <p>a. Action22010401 Activities Coordinator position BC has received a response from Club Ltd Chairperson indicating that the Club Ltd is still considering whether to retain the Activities Coordinator position, and if so whether to make it a part time or full time position. At this stage there is no move underway to fill the position. Club Ltd Chairperson has indicated that Club GM is to share position requirements with bowling club committees to see if they can take on some of the duties. If either Bowling Club takes on barefoot coordination duties they will get some of the funds raised. Similarly if either Bowling Club attracts new sponsorship they can keep all such funds raised. Committee resolved to consider taking on running barefoot bowls and gauge level of interest from club members in being involved. It was recognised that the committee alone does not have the time to run all barefoot activities. Status: In Progress. Review at next meeting.</p> <p>b. Action22010402 Bowls Calendar</p>



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	<p>All club events that lead on to Zone or State level championships must be conducted so that the event concludes after the start of the new financial year (so after 01/07/2022). This means that all other club events can be scheduled prior to end of June 2022 for 2022 year. Committee resolved to attempt to schedule the Mixed Pairs, Consistency Singles, Handicap Singles and Pairs and Minor Championships (Singles, Pairs, Triples and Fours), or as many as can be fitted in, prior to end of June 2022. In that order of priority.</p> <p>Status: In Progress. Review at next meeting</p> <p>c. Action22010403 GG to train CF and TN in social bowls operations. This is progressing as time and availability of CF and TN allows. GG has documented procedure, which will be included in Operations Manual.</p> <p>Status: In Progress. To be completed by next meeting.</p> <p>d. Action22010404 BOQ Sponsorship GM (Tony) has resolved BOQ Sponsorship situation favourably. Sponsorship and long successful relationship will continue.</p> <p>Status: CLOSED</p> <p>e. Action22010405 Operations Manual BC has commenced formatting and structuring new Operations Manual. Table of Contents and format to be shared with committee prior to next meeting for review at next meeting.</p> <p>Status: In Progress. Action22021201: BC to share draft Operations Manual with committee prior to next mtg.</p>
2	<p>Schedule next meeting Next meeting scheduled for Saturday 19/03/2022 10:00 at BBC</p>
3	<p>Any other Business</p> <ol style="list-style-type: none"> 1. Glynn Phillips resigned from the Match Committee on 10/01/2022 2. New nomination form to be placed on notice board for Men Only pennants, scheduled to commence in August 2022. See separate explanation notice for Men Only pennants setup. Nominations to be open until the end of May 2022, coaching/training sessions to start in May 2022. All bowlers who sign up for Pennants will be asked to sign and adhere to a Code of Conduct. Action22021202: CS to put up new Nomination form for Men Only Pennants 3. Coaching and selection panel consists of Carl Spilker (convenor and casting vote if required), Stephen Della, Gail Fraser, Mick Spong, Robin Staples. Pennant selections to be made by panel based on form, ability, commitment and team fit. Object from a club perspective is to be as competitive as possible. Action22021203: BC to put up notice of coaching and selection panel membership 4. New bank account for Bowls Club to be established with BOQ. New procedures for Club finances to be worked out. BC has asked BOQ for forms to fill out. 5. Chooks – no chooks have been received for at least 2 weeks for raffles. CS to discuss with Mangers Meats whether they still wish to be sponsors of the club. If not, CS to seek alternative butcher sponsorship. Action22021204: CS to progress butcher sponsorship situation. 6. Handicaps – Prior to running Consistency Singles and Handicap Singles & Pairs, the committee needs to set handicaps for all active members. Due to COVID affecting the amount of time available to run club events, no handicap-related events have been conducted since 2019. We now have time to conduct all such events this year. BC will send last updated list of handicaps to CS. CS will then run handicaps through his process for amending them, and will then share a draft with all committee members to comment on. Intention is to have handicaps assigned and published on Notice Board by next committee meeting. Then intention is to review handicaps every 6 months. Action22021205: BC to send last updated handicaps to CS. CS to amend using handicap formula. Share with committee and finalise. BC to then publish on Notice Board. 7. Moss Vale Motor Group sponsorship. CS to discuss with MVMG whether they wish to continue sponsoring the Bowls Club. If so we can schedule the MVMG Challenge. If not we can look for another automotive sponsor. Action22021206: CS to progress automotive sponsorship. 8. With Club Ltd suggesting that the Bowls Clubs can sign up new sponsors and keep the sponsorship funding, suggestion was made that CS pursue other new sponsors. Action22021207: CS to pursue other sponsorships.



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Action Items from this meeting:

Item	Action	Who	When	Status
Action22021201	BC to share draft Operations Manual with committee prior to next mtg.	BC	19/03/2022	Open
Action22021202	CS to put up new Nomination form for Men Only Pennants	CS	19/02/2022	Open
Action22021203	BC to put up notice of coaching and selection panel membership	BC	19/02/2022	Open
Action22021204	CS to progress butcher sponsorship situation.	CS	19/03/2022	Open
Action22021205	BC to send last updated handicaps to CS. CS to amend using handicap formula. Share with committee and finalise. BC to then publish on Notice Board.	BC/ CS	19/03/2022	Open
Action22021206	CS to progress automotive sponsorship	CS	19/03/2022	Open
Action22021206	CS to pursue other sponsorships	CS	19/03/2022	Open

Next Meetings scheduled:

Date
19/03/2022 10:00am